This College Africa Group course will enhance the user's skills on the subject and teaches fundamentals as well as strategies in an easy to follow, easy to understand format and includes practical exercises which will assist in developing your skills in the workplace.

# **COURSE OUTLINE - Direct Marketing Techniques, First Edition**

**Course Specifications** 

Course Number: AXO84-090

Days: Self-study

**Description:** This book is packed with hundreds of great ideas and proven direct marketing techniques that the author has used successfully in building a multimillion—dollar business. This is a "quick start" approach that entrepreneurs can use to expand their businesses.

# **Topic-Level Outline**

# Part 1: How to Use Direct Marketing to Build Your Business

What Is Direct Marketing?
Why Direct Marketing?
Why Does Your Business Need Direct
Marketing?
Evaluating Your Business
Finding Your Target Market
Direct Marketing Feasibility

# Part 2: Planning Your Direct Marketing Campaign

Step 1: Clarify Your Objectives Step 2: Choose Your Strategy Step 3: Choose Your Tactics Step 4: Design a Marketing Plan TOC Continue...

Part 3: Creating a Direct Mail Package Elements of a Direct Mail Package

Part 4: How to Use Direct Response Advertising

Direct Response Ads
Direct Response Ad Checklist
How to Effectively Use Advertising Space
What to Expect from Your Ad

Part 5: The Offer What Is An Offer? Offer Categories Part 6: The Finishing Touches: Lists, Printing, and Fulfillment

Mailing Lists Printing Fulfillment

Part 7: Ask Dr. Direct: Most Frequently Asked

Questions

Part 8: A Final Word

#### **ABOUT US**

Established as EasyExcel, the company has been re-branded as College Africa Group. College Africa Group has been in operation since 2003 and has trained many corporate and professionals throughout Southern Africa. (For more info click here.) (<a href="http://www.collegeafricagroup.com">http://www.collegeafricagroup.com</a>)

#### **ACCREDITATION**

College Africa Group is MICT SETA accredited and a Microsoft Partner. College Africa Group has more than 30 years' experience in Financial, Sales, Operations, Marketing and Administration Directorship and understands the problems and deadlines you face.

### **MS OFFICE**

- EXCEL
- WORD
- POWERPOINT
- OUTLOOK
- ACCESS
- PROJECT
- (www.collegeafricagroup.com)

#### **SOFT SKILLS**

- SALES NEGOTIATION
- MEETING PROTOCOLS
- TELEPHONE SKILLS
- KEYBOARDING
- (www.collegeafricagroup.com)

#### **SPECIALS**

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- Sign up for a weekly newsletter
- Group Discounts available
- Onsite Training is available T&C Apply

#### **DASHBOARDS**

Create eye-catching, interactive, awesome excel dashboard reports (Dashboard)

### **CONSULTANCY SERVICES**

Get personal assistance with your spreadsheets

**Excel for Executives Excel Automation** (Excel Automation)

#### **MS PROJECT**

Get fast reports! Master MS Project for quick info and outcomes (MS Project)

#### **KEYBOARDING**

Save time! Learn to touch-type and be more accurate. (Keyboarding)

#### **EBOOKS AND ONLINE TAINING**

Excel Essentials 2013 Ebook, workbooks, and solutions.

Excel Intermediate 2013 Ebook, workbooks, and solutions.

Excel Advanced 2013 Ebook, workbooks, and solutions.

Excel comprehensive online courses, email for more details.



## **CONTACT DETAILS**

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