

This College Africa Group course will enhance the user's skills on the subject and teaches fundamentals as well as strategies in an easy to follow, easy to understand format and includes practical exercises which will assist in developing your skills in the workplace.

## **COURSE OUTLINE - Direct Marketing Techniques**

#### **Course Specifications**

Course Number: AXO84– 177SG

## **Topic-Level Outline**

#### Part 1: How to Use Direct Marketing to Build

Your Business What Is Direct Marketing? Why Direct Marketing? Why Does Your Business Need Direct Marketing? Evaluating Your Business Finding Your Target Market Direct Marketing Feasibility

# Part 2: Planning Your Direct Marketing Campaign

Step 1: Clarify Your Objectives Step 2: Choose Your Strategy Step 3: Choose Your Tactics Step 4: Design a Marketing Plan

Part 3: Creating a Direct Mail Package Elements of a Direct Mail Package

#### Part 4: How to Use Direct Response Advertising Direct Response Ads Direct Response Ad Checklist How to Effectively Use Advertising Space What to Expect from Your Ad

**Part 5: The Offer** What Is An Offer? Offer Categories

Part 6: The Finishing Touches: Lists, Printing, and Fulfillment Mailing Lists Printing Fulfillment

Part 7: Ask Dr. Direct: Most Frequently Asked Questions Part 8: A Final Word

# ABOUT US

Established as EasyExcel, the company has been re-branded as College Africa Group. College Africa Group has been in operation since 2003 and has trained many corporate and professionals throughout Southern Africa. (For more info click here.) (<u>http://www.collegeafricagroup.com</u>)

## ACCREDITATION

College Africa Group is MICT SETA accredited and a Microsoft Partner. College Africa Group has more than 30 years' experience in Financial, Sales, Operations, Marketing and Administration Directorship and understands the problems and deadlines you face.

#### **MS OFFICE**

- EXCEL
- WORD
- POWERPOINT
- OUTLOOK
- ACCESS
- PROJECT
- (www.collegeafricagroup.com)

- SOFT SKILLS
- SALES NEGOTIATION
- MEETING PROTOCOLS
- TELEPHONE SKILLS
- KEYBOARDING
- (www.collegeafricagroup.com)

## **SPECIALS**

- Join our loyalty program
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- Group Discounts available
- Onsite Training is available T&C Apply

#### DASHBOARDS

Create eye-catching, interactive, awesome excel dashboard reports (<u>Dashboard</u>)

#### **CONSULTANCY SERVICES**

Get personal assistance with your spreadsheets

Excel for Executives Excel Automation (Excel Automation)

#### **MS PROJECT**

Get fast reports! Master MS Project for quick info and outcomes (<u>MS Project</u>)

#### **KEYBOARDING**

Save time! Learn to touch-type and be more accurate. (Keyboarding)

#### **EBOOKS AND ONLINE TAINING**

Excel Essentials 2013 <u>Ebook</u>, workbooks, and solutions. Excel Intermediate 2013 <u>Ebook</u>, workbooks, and solutions. Excel Advanced 2013 <u>Ebook</u>, workbooks, and solutions. Excel comprehensive online courses, email for more details.



# **CONTACT DETAILS**

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