



This College Africa Group course will enhance the user's skills on the subject and teaches fundamentals as well as strategies in an easy to follow, easy to understand format and includes practical exercises which will assist in developing your skills in the workplace.

COURSE OUTLINE - Financial Management: Advanced

Course Number: AXO84–022

Days: 1 (06 hours, 05 min.)

Prerequisites: Prerequisite or equivalent experience

Topic-Level Outline

Unit 1: Cash Management

Topic A: Fundamentals of Cash

A–1: Identifying the importance of cash control

Topic B: Bank Reconciliation

B–1: Understanding differences in accounting records

B–2: Preparing a bank reconciliation statement

B–3: Handling post–reconciliation differences

Topic C: Maintaining Control of Cash

C–1: Identifying cash requirements

C–2: Identifying the methods to control cash

C–3: Recording cash flows in a Cash Flow Statement

Unit 2: Analysis of Financial Statements

Topic A: Importance of Analyzing Statements

A–1: Understanding the benefits and limitations

A–2: Identifying the tools

Topic B: Ratio Analysis of a Balance Sheet

- B–1: Understanding ratios
- B–2: Identifying liquidity ratios
- B–3: Identifying activity ratios
- B–4: Identifying leverage ratios

Unit 3: Analysis of Income Statements

Topic A: Profitability from Income Statements

- A–1: Identifying benefits of analysis
- A–2: Identifying profitability ratios
- A–3: Computing profit by using the break–even point

Topic B: Comparative and Percentage Analyses

- B–1: Identifying comparative and percentage analyses
- B–2: Identifying the types of percentage analyses

Unit 4: Inventory and Depreciation

Topic A: Basics of Inventory and Depreciation

- A–1: Accounting for items on the Balance Sheet
- A–2: Identifying assets and depreciation

Topic B: Inventory Costing Methods

- B–1: Changing inventory costing methods
- B–2: Identifying commonly used methods

Topic C: Depreciation Methods

- C–1: Identifying factors involved in depreciation
- C–2: Identifying common depreciation methods

Unit 5: Application of Accounting Methods

Topic A: Calculate Inventory

- A–1: Using the specific identification method
- A–2: Using the weighted–average cost method
- A–3: Using the moving–average cost method
- A–4: Using the FIFO method
- A–5: Using the LIFO method

Topic B: Calculate Depreciation

- B–1: Using the straight–line method
- B–2: Using the activity–based method
- B–3: Using the sum–of–the–years’–digits method
- B–4: Using the declining–balance method

ABOUT US

Established as EasyExcel, the company has been re-branded as College Africa Group. College Africa Group has been in operation since 2003 and has trained many corporate and professionals throughout Southern Africa. (For more info click here.) (<http://www.collegeafricagroup.com>)

ACCREDITATION

College Africa Group is MICT SETA accredited and a Microsoft Partner. College Africa Group has more than 30 years' experience in Financial, Sales, Operations, Marketing and Administration Directorship and understands the problems and deadlines you face.

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