



This College Africa Group course will enhance the user's skills on the subject and teaches fundamentals as well as strategies in an easy to follow, easy to understand format and includes practical exercises which will assist in developing your skills in the workplace.

COURSE OUTLINE - Strategic Development of Talent

Course Specifications

Course Number: ELK88–902

Course Length: 1.0 day(s)

Course Description

Course Objective: You will strategically develop talent in your organization.

Target Student: This course is intended for training developers and human resource personnel, although it also provides valuable information to executives interested in sponsoring training programs.

Prerequisites: There are no prerequisites for this course.

Hardware Requirements

If you wish to use the overheads provided on the interactive CD-ROM, you will need to set up a computer for yourself. If time allows and you wish to use the business simulations provided on the CD-ROM in the classroom, you will need to set up a computer for each student participating in the class.

- A Pentium® III with 500 MHz (or better), or Macintosh® Intel-based or PowerPC G4 (or better) processor.
- At least 512 MB of RAM.
- A monitor capable of 1024 x 768 screen resolution and 32-bit color display.

Software Requirements

Each computer requires the following software:

- Microsoft® Windows Vista®, Windows® XP (Professional or Home Edition), Windows 2000, or Apple® Mac OS® X 10.4 (or higher).
- Microsoft® Internet Explorer® 7 (or higher), Mozilla® Firefox® 2 (or higher), or Apple® Safari® 2 (or higher), with pop-up blocking turned off.
- Adobe® Flash® Player 8 (current version recommended).

Course Objectives

Upon successful completion of this course, students will be able to:

- Develop a strategic development plan.
- Analyze your organization's development needs.
- Develop a learning organization.

Course Content

Lesson 1: Creating a Strategic Development Plan

Topic 1A: Build a Strategic Business Plan

Topic 1B: Formulate a Training Purpose Statement

Topic 1C: Choose a Talent Development Approach

Topic 1D: Identify Job Competencies

Lesson 2: Choosing a Development Strategy

Topic 2A: Conduct a Comprehensive Needs Assessment

Topic 2B: Collect Employee Data

Topic 2C: Scan the Environment

Topic 2D: Choose an Organizational Strategy

Topic 2E: Educate Employees

Lesson 3: Developing a Learning Organization

Topic 3A: Develop Your Organization

Topic 3B: Develop Non-Employees

Topic 3C: Develop a Training Curriculum

ABOUT US

Established as EasyExcel, the company has been re-branded as College Africa Group. College Africa Group has been in operation since 2003 and has trained many corporate and professionals throughout Southern Africa. (For more info click here.) (<http://www.collegeafricagroup.com>)

ACCREDITATION

College Africa Group is MICT SETA accredited and a Microsoft Partner. College Africa Group has more than 30 years' experience in Financial, Sales, Operations, Marketing and Administration Directorship and understands the problems and deadlines you face.

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Excel Intermediate 2013 [Ebook](#), workbooks, and solutions.

Excel Advanced 2013 [Ebook](#), workbooks, and solutions.

Excel comprehensive online courses, email for more details.



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